



## TERMS 3–4 | COVID-19 REVIEW

### 2020 Activities Schedule

The information presented in this schedule relates to the activities associated with the collection of data for the School Curriculum and Standards Authority (the Authority). The School Curriculum and Standards (SCS) Division collects data on behalf of the Authority

The dates in this schedule are colour-coded.

- **Orange** ◆ dates are for items to be received by the Authority
- **Blue** ♀ dates are for items to be available to or received by schools/providers
- **Green** ▲ dates are significant to schools and the Authority
- **Pink** ★ activity relates to or includes primary schools.

A key to this information is included at the footer of each page. Dates are repeated where items are to be received by the Authority and schools/providers on the same day.

#### COVID-19 impacts

**Due to the impact of COVID-19, the following changes have been made for externally set tasks (ESTs) as of Wednesday, 27 May 2020:**

- EST marks for students for Year 12 General and Foundation courses now due for upload by Friday, 24 July
- feedback reports for ESTs available to schools/providers on Monday, 17 August.







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- ★ Activity relates to or includes primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
- ♀ Items to be available to or received by schools/providers
- ▲ Significant to schools and the School Curriculum and Standards Authority

## School terms

Semester 1	
<b>Term 1</b>	Thursday, 30 January – Thursday, 9 April
<b>Break</b>	Friday, 10 April – Monday, 27 April
<b>Term 2</b>	Tuesday, 28 April – Friday, 3 July
<b>Break</b>	Saturday, 4 July – Sunday, 19 July
Semester 2	
<b>Term 3</b>	Monday, 20 July – Friday, 25 September
<b>Break</b>	Saturday, 26 September – Sunday, 11 October
<b>Term 4</b>	Monday, 12 October – Friday, 18 December

These are the approved dates for public school teachers for the 2020 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on term dates and student-free school development days.

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## Term 3

### Monday, 20 July

#### Received by schools/providers

- Visual Arts ATAR course practical (production) examination submission categories data form.

#### Available to schools/providers in SIRS

- Physical Education Studies ATAR course practical examination elective forms listing the sport and skill level in which the student is enrolled for the practical examination.

### Monday, 20 July

#### Available on the website

- *Year 12 Information Handbook 2020, Part II* available to view or download from the website at <https://www.scsa.wa.edu.au/publications/year-12-information>.

### Thursday, 23 July

#### Last date for upload into SIRS

- Withdrawal of enrolment from ATAR courses with a practical examination component for Year 12 students (via **ENCOS** file).

### Friday, 24 July

#### Due date for upload into SIRS


- Achievements for Year 11 and Year 12 students enrolled in semester courses who have transferred schools between Terms 2 and 3 (via **RSCOS** file).  
Note: this upload is optional for Year 11 and Year 12 students who are continuing their enrolments at the same school.
- EST marks for students for Year 12 General and Foundation courses (via **RSEST** file).

### Friday, 24 July


#### Received by schools/providers

- Enrolment information for VET units of competency for Year 10 and Year 11 students.
- Enrolment information for endorsed programs for Year 10–12 students.
- Last day to apply to sit ATAR course examinations outside Western Australia.

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 Activity relates to or includes primary schools

 Items to be received by the School Curriculum and Standards Authority

 Items to be available to or received by schools/providers

 Significant to schools and the School Curriculum and Standards Authority

### Wednesday, 29 July

#### Last date for receipt by the Authority

- Completed Visual Arts ATAR course practical (production) examination submission categories data form.
- Completed application forms for alternative format ATAR course practical examinations.
- Completed student applications for permission to enrol in a WACE language course in **2021** (for schools commencing the 2021 school year in Term 4 of 2020) for the study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Indonesian, Italian or Japanese (including non-school candidates wishing to enrol in a Background and/or First Language ATAR course examination).

### Friday, 31 July

#### Transfer of registration and demographic information to Brightpath

### Friday, 7 August

#### Last date for receipt by the Authority

- Completed OLNA declaration form.

### Friday, 7 August

#### Received by schools/providers

- Information on submission of proposed grade distributions for:
  - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
  - Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).

Note: does not apply to VET industry specific courses or Preliminary course units.

#### Available to schools/providers in SIRS

- Media Production and Analysis ATAR course practical production examination data collection and collaborative forms (where applicable only).



Activity relates to or includes primary schools



Items to be received by the School Curriculum and Standards Authority



Items to be available to or received by schools/providers



Significant to schools and the School Curriculum and Standards Authority

### Monday, 10 August ◆

#### Last date for upload into SIRS

- Withdrawal of enrolment from ATAR courses without a practical examination component for Year 12 students (via **ENCOS** file).
- Withdrawal of enrolment from General, Foundation, Preliminary and VET industry specific courses for Year 12 students (via **ENCOS** file).

Note:

- the last date for changes to enrolments (except withdrawals) in ATAR, General, Foundation, Preliminary and VET industry specific courses for Year 12 students was Thursday, 2 April
- the last date for withdrawal of enrolment from ATAR courses with a practical examination component for Year 12 students was Thursday, 23 July.

### Wednesday, 12 August ◆

#### Last date for upload into SIRS

- Update of 2020 registration and demographic information for Year 10–12 students (required for the Online Literacy and Numeracy Assessment attendance registers and password generation) (via **SRGDG** file).

### Thursday, 13 August ◆

#### Last date for receipt by the Authority

- New or updated requests from schools for adjustments (relating to disability and EAL/D) to students' tests for the September round of the OLN. Details are to be entered into the OLN dashboard.
- Final changes for enrolments in VET industry specific course units for Year 11 students (via **ENCOS** file).

#### Due date for upload into SIRS

- Enrolments in VET units of competency for Year 10 and Year 11 students (via **ENVET** file).  
Note: inclusion of the VET Unique Student Identifier (USI) is optional for enrolments, but a requirement for achievement of VET qualifications and VET units of competency intended for contribution towards the WACE requirements.
- Enrolments in endorsed programs for Year 10–12 students (via **ENEND** file).

### Monday, 17 August ◆

#### Last date for receipt by the Authority

- Changes to Visual Arts artwork categories.

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◆ Items to be received by the School Curriculum and Standards Authority

● Items to be available to or received by schools/providers

▲ Significant to schools and the School Curriculum and Standards Authority

### Monday, 17 August

#### Available to schools/providers in SIRS

- Feedback reports for ESTs.

### Tuesday, 18 August

#### Available to schools/providers in SIRS

- Confirmation of 2020 ATAR course written examination accommodation arrangements.

### Friday, 21 August

#### Last date for receipt by the Authority

- Completed Media Production and Analysis ATAR course practical production examination data collection and collaborative forms (where applicable only).

### Monday, 24 August

#### Available to schools/providers in SIRS

- OLN student login details.

### Friday, 28 August

#### Last date for receipt by the Authority

- Completed student applications for permission to enrol in a WACE language course in **2021** (for schools commencing the 2021 school year in Term 1 of 2021) for the study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Indonesian, Italian or Japanese (including non-school candidates wishing to enrol in a Background and/or First Language ATAR course examination).

### Friday, 28 August

#### Available on the website

- Front covers of the ATAR course examinations.

#### Received by schools/providers

- Dance and Media Production and Analysis ATAR course written examination stimulus materials.

### Monday, 31 August

#### Last date for upload into SIRS

- Student nominations (via online form) for 2020 VET Awards by 4.30 pm.  
Note: late or proforma nominations will not be accepted.

### Monday, 31 August

#### Start of the September round of the OLN (Year 10–12 students)



Activity relates to or includes primary schools



Items to be received by the School Curriculum and Standards Authority



Items to be available to or received by schools/providers



Significant to schools and the School Curriculum and Standards Authority

### Wednesday, 2 September ▲

#### **Finish of the September round of the writing component of the OLN (Year 10–12 students)**

Note: other components finish on Friday, 25 September.

### Thursday, 3 September ◆

#### **Last date for upload into SIRS**

- Proposed grade distributions for:
  - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
  - Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).

Note: does not apply to VET industry specific courses or Preliminary course units.

### Thursday, 10 September 💧

#### **Available to schools/providers in SIRS**

- Personalised examination timetables for the practical and written ATAR course examinations.

Note:

- schools/providers can download timetables from SIRS
- students can access their personalised examination timetables via the Authority's student portal at <https://studentportal.scsa.wa.edu.au>.

### Tuesday, 15 September 💧

#### **Received by schools/providers**

- Practical ATAR course examination submission information for Design, Materials Design and Technology, Media Production and Analysis, Music and Visual Arts.

### Thursday, 17 September ◆

#### **Last date for receipt by the Authority**

- Online completion of all Year 12 student declaration and permission details (relating to the release of personal information, use of schoolwork and examination responses).

Note: each school is able to access in SIRS their students' responses to the release of personal information, the use of schoolwork and examination responses.

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★ Activity relates to or includes primary schools

◆ Items to be received by the School Curriculum and Standards Authority

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### Wednesday, 23 September ◆

#### Last date for receipt by the Authority

- French, German and Italian Background Languages personal investigation interview sheet examination submissions.

#### Date for receipt by the Authority

- Design portfolio practical examination submissions.
- Materials Design and Technology portfolio practical examination submissions.
- Media Production and Analysis production practical examination submissions.
- Music composition portfolio practical examination submissions.
- Visual Arts production practical examination submissions.

### Friday, 25 September ◆

#### Last date for receipt by the Authority

- Information on participation and incidents for the September round of the OLNA. Details are to be entered into the OLNA dashboard.

### Friday, 25 September ♠

#### Available on the website

- The Unit 3 content on which the EST for each Year 12 General and Foundation course will be based in 2021.

### Friday, 25 September ▲

#### Finish of the September round of the numeracy and reading components of the OLNA (Year 10–12 students)

### Saturday, 26 September to Sunday, 4 October ▲ (Saturdays, Sundays and the public holiday included)

ATAR course practical examinations for Aviation, Dance, Drama, Music and Physical Education Studies.

### Saturday, 26 September to Sunday, 11 October ▲ (Saturdays, Sundays and the public holiday included)

ATAR course practical examinations for English as an Additional Language or Dialect (for students enrolled at an overseas school).

### Saturday, 10 October ▲

ATAR course practical examinations for Chinese: Second Language and Indonesian: Second Language.

### Saturday, 10 October and Sunday, 11 October ▲

ATAR course practical examinations for Japanese: Second Language.



Activity relates to or includes primary schools



Items to be received by the School Curriculum and Standards Authority



Items to be available to or received by schools/providers







Significant to schools and the School Curriculum and Standards Authority



**Saturday, 10 October to Sunday, 18 October ▲ (Saturdays and Sundays included)**

ATAR course practical examinations for English as an Additional Language or Dialect (for students enrolled at a Western Australian school), French: Second Language, French: Background Language, German: Second Language, German: Background Language, Italian: Second Language, Italian: Background Language.

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## Term 4

### Monday, 12 October

#### Received by schools/providers

- Information about collecting achievement data for:
  - Year 12 students for courses (ATAR, General, Foundation, Preliminary and VET industry specific), VET qualifications, VET units of competency and endorsed programs
  - non-Year 12 students sitting one or more ATAR course examinations.

#### Available to schools/providers in SIRS

- Authority feedback on proposed grade distributions for:
  - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
  - Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).

Note: does not apply to VET industry specific courses or Preliminary course units.

### Monday, 12 October and Tuesday, 13 October

#### Collection by schools/providers

- Visual Arts production examination submissions.

### Monday, 12 October

Start of student interviews for the School Curriculum and Standards Authority's 2020 VET Awards.

### Wednesday, 14 October

#### Collection by schools/providers

- Design portfolios, Media Production and Analysis productions, Music composition portfolios and Materials Design and Technology portfolios.

### Sunday, 18 October

Finish of the ATAR course practical examinations.

### Monday, 19 October

#### Available to schools/providers in SIRS

- Results for the September round of the OLNA.

### Tuesday, 20 October

Last date for schools/providers to inform students in writing of their grades and school marks for all courses studied in Year 12.

### Thursday, 22 October

#### Last date for receipt by the Authority

- Small group moderation partnership declarations.



Activity relates to or includes primary schools



Items to be received by the School Curriculum and Standards Authority



Items to be available to or received by schools/providers



Significant to schools and the School Curriculum and Standards Authority

**Friday, 23 October ▲**

**Transfer of registration and demographic information to Brightpath ★**

**Wednesday, 28 October 💧**

**Available to schools/providers in SIRS**

- Reports listing achievement data in all ATAR, General, Foundation, Preliminary and VET industry specific courses, VET units of competency, VET qualifications and endorsed programs.

**Received by schools/providers**

- Information about collecting achievement data for:
  - Year 11 students enrolled in ATAR, General, Foundation, Preliminary and VET industry specific courses
  - Year 10 and Year 11 students studying VET qualifications, VET units of competency and endorsed programs.

**Thursday, 29 October ◆**

**Last date for upload into SIRS**

- Year 12 achievement data in all ATAR, General, Foundation and Preliminary courses completed during the year (via **RSCOS** file).  
Note: SIRS automatically allocates an achievement descriptor (completed or unfinished) for VET industry specific course units once full or partial requirements have been met.
- Year 12 achievement data in VET units of competency (via **RSVET** file).  
Note: the VET USI is a requirement for achievement intended for contribution towards the WACE requirements.
- Year 12 achievement data in VET qualifications (via **RSQUAL** file).  
Note: the VET USI is a requirement for achievement intended for contribution towards the WACE requirements.
- Year 12 achievement data in endorsed programs (via **RSEND** file).
- Achievements for non-Year 12 students enrolled to sit one or more ATAR course examinations (via **RSCOS** file).

**Friday, 30 October ◆**

**Last date for receipt by the Authority**

- Student appeals against school assessment in courses studied in Year 12.
- Student appeals against languages enrolment determinations for study in 2021.

**Monday, 2 November ▲**

**Start of the ATAR course written examinations.**

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### Friday, 6 November

#### Received by schools/providers

- Information package for checking Year 12 achievements in ATAR, General, Foundation, Preliminary and VET industry specific courses, VET units of competency, VET qualifications and endorsed programs.
- Year 12 student achievement declaration form.
- Year 12 VET and/or endorsed programs achievement declaration form.

### Friday, 13 November

#### Last date for receipt by the Authority

- Year 12 student achievement declaration form.
- Year 12 VET and/or endorsed programs achievement declaration form.  
Note: schools **must** have received written evidence of RTO verification of student VET achievements before signing and submitting the VET and/or endorsed programs achievement declaration form.

#### Last date for upload into SIRS

- Changes to 2020 Year 12 student achievement data (via **RSCOS**, **RSEND**, **RSVET** and **RSQUAL** files).  
Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes (except for changes to Year 12 VET achievement data). Changes to Year 12 student VET achievement data can be made up until Tuesday, 24 November.
- Final registration and demographic information for Year 12 students (including total number of community service hours completed, if being reported by the school) (via **SRGDG** file).  
Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

### Friday, 20 November

#### Scheduled finish of the ATAR course written examinations.

### Tuesday, 24 November

#### Last date for receipt by the Authority

- Completed sickness/misadventure application forms.

#### Last date for upload into SIRS

- Changes to 2020 Year 12 student VET achievement data (via **RSVET** and **RSQUAL** files).  
Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

### Monday, 30 November

- Last date for schools/providers to inform students in writing of their grades and school marks in all courses studied in Year 11.

## Tuesday, 1 December ▲

Student interviews for Beazley Medal: VET.

## Thursday, 3 December ◆

### Due date for upload into SIRS

- Year 11 achievement data for ATAR, General, Foundation and Preliminary courses data (via **RSCOS** file).
- Year 10 and Year 11 achievement data for VET units of competency, VET qualifications and endorsed programs data (via **RSEND**, **RSVET** and **RSQUAL** files).

Note:

- SIRS automatically allocates a grade for VET industry specific course units once full or partial requirements have been met
  - the VET USI is a requirement for achievement intended for contribution towards the WACE requirements.
- Final registration and demographic information for Kindergarten–Year 11 students (via **SRGDG** file). ★

## Thursday, 10 December ◆

### Last date for receipt by the Authority

- Applications seeking permission for Year 8 and Year 9 students to have VET units of competency to be studied in 2021 contribute to their WACE.
- Student appeals against school assessment in courses studied in Year 11 in 2020.

### Last date for upload of changes into SIRS

- Final registration and demographic information for Kindergarten–Year 11 students (via **SRGDG** file). ★

Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

## Sunday, 20 December ▲

Year 12 students' results available online via the Authority's student portal.

## January 2021 ▲

Western Australian Certificate of Education (WACE), ATAR course reports, Western Australian Statement of Student Achievement (WASSA) and award certificates for Year 12 students available online via the Authority's student portal.

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