



Small Group Moderation Partnership Registration Form 2019

Participation in a small group moderation partnership is compulsory where a school has a projected number of **fewer than six** ATAR course examination candidates in a particular ATAR course. Details of this requirement are provided in Section 3 of the *WACE Manual 2019*.

All schools are required to record their participation or non-participation with the School Curriculum and Standards Authority (Authority). Indicate in the declaration below the option which is applicable for your school for 2019.

If the second option is selected, then the details of all small group moderation partnerships in which your school is involved need to be recorded on the attached table.

Please note that:

- partner schools must have a common assessment outline.
- each partnership recorded by your school must have been confirmed with all other schools in the partnership. Every school in the partnership must send to the Authority a registration form with the matching details before the partnership can be registered.

This form (together with the attached table recording the small group moderation partnerships where option 2 has been selected below) must be sent to Rita Colliander at the Authority by **Thursday, 14 February 2019**.

Email: rita.colliander@scsa.wa.edu.au or

Post: School Curriculum and Standards Authority, PO Box 816, Cannington WA 6987

School declaration

School name:

School code:

1. This school is **not involved** in the small group moderation process in 2019 as no ATAR Year 12 courses are being delivered with a projected number of fewer than six ATAR course examination candidates.

OR

2. This school is **involved** in the small group moderation process in 2019 as one or more ATAR Year 12 courses are being delivered with a projected number of fewer than six ATAR course examination candidates.

A small group moderation partnership has been established for each of these courses.

All partnerships are recorded on the attached table and have been confirmed with the partner school/s.

Principal's signature: _____ **Date:** _____

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School name:

School code:

Course	Context/ Specialist field (if applicable)	Your school		School Code	Partner school/s		
		Projected number of ATAR course examination candidates	Contact person (teacher or HOD/HOLA)		School name/s	Projected number of ATAR course examination candidates	Contact person (teacher or HOD/HOLA)
<i>Example</i> Music	Jazz	4	Mary Jones	9999	Sunset Coast College	20	Adam Williams

Please note that:

- The details of **all** small group moderation partnerships in which your school is involved need to be recorded on this form.
- Partner schools must have a common assessment outline.
- Each partnership recorded by your school must have been confirmed with all other schools in the partnership. Every school in the partnership needs to send to the Authority a registration form with the matching details before the partnership can be registered.

This table (together with the school declaration) must be sent to Rita Colliander at the Authority by **Thursday, 14 February 2019** to:

Email: rita.colliander@sca.wa.edu.au or **Post:** School Curriculum and Standards Authority, PO Box 816, Cannington WA 6987