

Student Records Management System News for all schools

June 2023

The School Curriculum and Standards Authority (the Authority) has been developing the Student Records Management System (SRMS) to manage all Kindergarten to Year 12 (K–12) student records in Western Australian schools. The SRMS is the new interface for schools to view their data that has been uploaded to the Student Information Records System (SIRS).

Modules of the SRMS have been progressively released, including the student portal, the dashboard, online declarations for ATAR English as an Additional Language/Dialect (EAL/D) eligibility, and online applications for WACE language course enrolment, and Year 11 equivalent studies.

Pre-primary to Year 10 achievements collection

The Authority has been developing the module to collect Pre-primary to Year 10 (P–10) achievements. To date, SIRS has only been able to collect K–12 registrations, and Years 11 and 12 enrolments and achievements, whereas the SRMS has the capacity to collect P–10 achievements, as required by the *School Curriculum and Standards Authority Act 1997*.

The Authority has been working with the software developers at the Department of Education Western Australia (the Department) and Catholic Education Western Australia (CEWA), to set up a system/sector-level collection of P–10 achievements data. Work has also commenced with some independent schools to test the direct upload of data to the SRMS test environment. Both approaches are progressing well.

From late December 2022 to the end of February 2023, the Authority conducted a successful trial upload of some system/sector-level data and some independent schools' data to the SRMS test environment. Feedback from the trial was positive and the file format instructions have been amended on the Authority website. A set of *P–10 achievements CSV file format – Frequently Asked Questions* have also been developed based on questions that arose from the trial, which will be made available when they are ready.

P–10 achievements extended trial

The Authority Board has approved the extension of the P–10 achievements trial for the remainder of 2023. This will enable further testing and resolution of the issues identified. Semester 1, 2023 achievements will be used for the extended trial.

The purpose of the extended trial is to test the system/sector-level extraction process rather than interrogate missing achievements in these files.

The Authority will continue working with the Department to upload Semester 1, 2023 achievements to the Authority's SRMS test environment. The Authority and CEWA are currently working with a small number of CEWA schools to trial the system-level upload of Semester 1 data.

Independent schools who are part of the trial are invited to upload their Semester 1 P–10 achievements files to the Authority where they will be uploaded to the Authority's SRMS test environment. Please confirm your participation by emailing srms@scsa.wa.edu.au. An extended trial user guide will be provided to help you prepare your achievements files.

Implementation

Please note that for the purpose of this trial, the Authority is collecting Semester 1 results; however, eventually end-of-year achievements (or end-of-semester achievements for courses that are only a semester in duration) will be collected.

The extended trial will assist the Authority to further enhance the collection process and refine the missing achievements reports before implementation of the module. A further update will be provided to schools later this year.

P–10 achievements resources

The [Pre-primary to Year 10: Teaching, Assessing and Reporting Policy](https://k10outline.scsa.wa.edu.au/home/policy/teaching-assessing-and-reporting-policy) (<https://k10outline.scsa.wa.edu.au/home/policy/teaching-assessing-and-reporting-policy>) sets out the minimum mandatory requirements for curriculum planning, assessment and reporting on student achievement.

The development of the SRMS has required the Authority to establish learning area and context codes, which will be used across all Western Australian schools to facilitate data uploads. These codes are similar to the course codes and endorsed program codes used for senior secondary.

Please refer to the following resources on the [Authority website](https://scsa.wa.edu.au/sirs-and-srms-info/srms-information/pre-primary-to-year-10-achievements-collection) (<https://scsa.wa.edu.au/sirs-and-srms-info/srms-information/pre-primary-to-year-10-achievements-collection>):

- *Pre-primary to Year 10: Teaching, Assessing and Reporting Policy* – outlines the reporting requirements for Years P–10
- *Learning Area codes for Years P–10 with explanatory notes* – the Learning Area codes for each of the eight Learning Areas for Years P–10
- *P–10 achievements CSV file format* – description of field names and lengths for file uploads.

If you have any questions or require additional information, please email srms@scsa.wa.edu.au.