

Government of Western Australia School Curriculum and Standards Authority

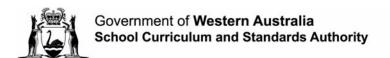


SUMMARY OF BOARD RESOLUTIONS 2016

Board Meeting Number 35 – 23 February 2016

| Ref | Resolution |
|-------|---|
| 1/16 | The Board confirmed the minutes of the meeting held on 8 December 2015 as an accurate |
| | record of that meeting. |
| 2/16 | The Board noted the: |
| | • 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 31 January 2016; |
| | 2016–17 Annual State Budget preparation update; |
| | • strategy to meet State Government Workforce Renewal Policy targets for 2016–17 and |
| | forward years; |
| | strategy to meet previously imposed Efficiency Dividends and Government Savings |
| | initiatives; and |
| | • impact of the State Government workforce freeze on the Authority's workforce. |
| 3/16 | The Board noted the draft minutes of the Standards Committee meeting held on 2 February |
| | 2016. |
| 4/16 | The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held |
| | on 10 December 2015. |
| 5/16 | The Board noted the register of records (2014/16090 – item numbers 74 to 86) to which the |
| | School Curriculum and Standards Authority Common Seal has recently been affixed. |
| 6/16 | The Board noted the CEO's report. |
| 7/16 | The Board noted the report on the Year 12 Student Achievement Data – 2015. |
| 8/16 | The Board approved the instruments of delegation for: |
| | the Pre-primary to Year 10 alternative curriculum/reporting on student achievement |
| | recognition process subject to the inclusion of a practising teacher as a member of the |
| | Recognition Panel; and |
| | the Western Australian Certificate of Education 2016 implementation committee |
| 0/16 | structure. |
| 9/16 | The Board noted the information provided in the briefing note entitled 'Briefing Note For the Board Chair: Financial Management Responsibilities of the Board'. |
| 10/16 | The Board noted the report – Analysis of Syllabus Delivery Audit 2015. |
| 11/16 | The Board noted the report — Analysis of Synabus Denvery Addit 2015. The Board noted the 2016 language enrolment process update. |
| 12/16 | The Board confirmed its intent that Languages is part of the P–10 curriculum for all students |
| 12,10 | (mandated for Years 3–8) unless students are on an Individual Education Plan (or |
| | Documented Learning Plan or Differentiated Learning Plan). |
| 13/16 | The Board noted the School Curriculum and Standards Authority 2016 Communications Plans. |
| 14/16 | The Board acknowledged the substantial commitment and contribution of Ms Lucina Cross to |
| , | the Board over the past four years. |
| | The result of the passion female |

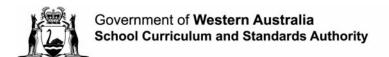
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Board Meeting Number 36 – 5 April 2016

| Ref | Resolution |
|-------|---|
| 15/16 | The Board confirmed the minutes of the meeting held on 23 February 2016 as an accurate |
| | record of that meeting. |
| 16/16 | The Board noted the: |
| | • 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 29 February 2016; and |
| | • 2016–17 State Budget Preparation update (verbal). |
| 17/16 | The Board noted the draft record of the School Systems and Sector Executive Forum meeting |
| | held on 8 March 2016. |
| 18/16 | The Board noted the draft minutes of the Standards Committee meeting held on 15 March |
| | 2016. |
| 19/16 | The Board noted the draft minutes of the Curriculum and Assessment Committee meeting |
| | held on 22 March 2016. |
| 20/16 | The Board noted the CEO's report. |
| 21/16 | The Board noted that the Authority will provide the Tertiary Institutions Service Centre (TISC) |
| | with standardised combined scores for use in TISC's AMS scaling process but will not use |
| | standardisation in its own processes for determining students' combined scores. |
| 22/16 | The Board noted the report on Online Literacy and Numeracy Assessment data. |
| 23/16 | The Board noted the interim report on the 2016 Syllabus Delivery Audit. |
| 24/16 | The Board noted and endorsed the School Curriculum and Standards Authority 2016 WACE |
| | Communications Plans. |
| 25/16 | The Board noted the 2015 STEM enrolment data report. |





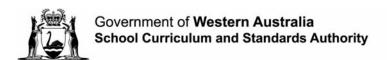
Board Meeting Number 37 – 17 May 2016

| Ref | Resolution |
|-------|--|
| 26/16 | The Board confirmed the minutes of the meeting held on 5 April 2016 as an accurate record |
| | of that meeting. |
| 27/16 | The Board noted the: |
| | 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 31 March 2016; |
| | • 2016–17 Annual State Budget; |
| | • 2016–17 Parliamentary Estimates; and |
| | Workforce Renewal Policy Implementation. |
| 28/16 | The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held |
| | on 7 April 2016. |
| 29/16 | The Board noted the draft minutes of the Standards Committee meeting held on 3 May 2016. |
| 30/16 | The Board noted the draft minutes of the Curriculum and Assessment Committee meeting |
| | held on 10 May 2016. |
| 31/16 | The Board noted the CEO's report. |
| 32/16 | The Board endorsed the reappointment of Ms Melanie Sorensen as a member of the School |
| | Curriculum and Standards Authority Curriculum and Assessment Committee for a three-year |
| | term. |
| 33/16 | The Board noted the Mathematics ATAR bonus information. |
| 34/16 | The Board noted the draft Guidelines for the Allocation of Notional Time to Learning Areas in |
| | Pre-primary to Year 10 for publication within the Western Australian Curriculum and |
| | Assessment Outline. |
| 35/16 | The Board noted the draft Pre-primary to Year 10: Teaching, Assessing and Reporting Policy |
| | for publication within the Western Australian Curriculum and Assessment Outline. |
| 36/16 | The Board noted the briefing on the completion of the March 2016 round of the Online |
| | Literacy and Numeracy Assessment. |
| 37/16 | The Board noted the Grattan Institute's report – Widening gaps: What NAPLAN tells us about |
| | student progress. |
| 38/16 | The Board endorsed the new programs (outlined in Endorsed Programs update) as follows: |
| | Introduction to the Internet of Everything, Cybersecurity and Entrepreneurship; |
| | Open Water 20 Diver; |
| | • Explorer 30 Diver; |
| | Advanced 35 Diver; and |
| | • Level 3 Certificate in Vocational Graded Examination in Dance Intermediate Foundation. |



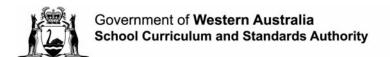
Board Meeting Number 38 – 28 June 2016

| Ref | Resolution |
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| 39/16 | The Board confirmed the minutes of the meeting held on 17 May 2016 as an accurate record |
| 39/10 | of that meeting. |
| 40/16 | The Board noted the: |
| 40/16 | |
| | • 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 31 May 2016; |
| | impending Office of the Auditor General Final Audit; |
| | implications of the Workforce Renewal Policy Implementation; and |
| | proposed Agency Expenditure Review. |
| 41/16 | The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held |
| | on 2 June 2016. |
| 42/16 | The Board noted the draft record of the Primary Principals' Advisory Forum meeting held on |
| | 6 May 2016. |
| 43/16 | The Board noted the draft record of the Audit and Risk Management Committee meeting |
| | held on 7 June 2016 and the abbreviated Risk Register as at 22 June 2016. |
| 44/16 | The Board endorsed the CEO's decision to allow the following special arrangement for Type 1 |
| | Diabetes examination candidates: |
| | a) on the provision of medical evidence of Type 1 diabetes, if a student requests special |
| | provisions, then an additional five minutes per half hour will be made available for the |
| | student with no restrictions on how the five minutes would be utilised; and |
| | b) in the event of any serious health issues during an examination then the normal sickness |
| | and misadventure rules will apply. |
| 45/16 | The Board expressed its concern regarding the report that The University of Western |
| | Australia would be making unconditional early offers to school leavers for entry into |
| | Engineering courses in 2017, particularly with respect to the potential for this initiative to: |
| | a) affect the validity of the Authority's moderation of school marks process; |
| | b) be inequitable if the early offer was indeed unconditional; and |
| | c) undermine community confidence in the integrity of the Authority's processes and |
| | university admission processes. |
| 46/16 | The Board noted the CEO's report. |
| 47/16 | The Board approved the Authority's draft year level syllabuses for Languages: Second |
| | Language in Chinese, French, German, Indonesian, Italian and Japanese for Pre-primary to |
| | Year 10 and congratulated the Curriculum, Assessment and Moderation Directorate and |
| | language education staff for completing this process so expeditiously. |
| 48/16 | The Board approved the proposed structure and format of the Year 12 Student Achievement |
| | Tables for 2016 and Beyond. |
| 49/16 | The Board noted the recent update to the Department of Training and Workforce |
| | Development VET in Schools Qualification Register. |
| 50/16 | The Board approved the Pre-primary to Year 10: Teaching, Assessing and Reporting Policy for |
| | publication within the Western Australian Curriculum and Assessment Outline. |
| 51/16 | The Board approved the Notional Time Allocation Guidelines: Pre-primary to Year 10 for |
| | publication within the Western Australian Curriculum and Assessment Outline. |
| 52/16 | The Board noted the status of the development of the Student Records Management System. |
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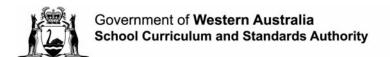
| 53/16 | The Board noted the report on the Authority's international education program and |
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| | requested a statement of the full income and expenditure associated with the present |
| | program at the next Board meeting. |
| 54/16 | The Board approved, in principle, the proposed changes to the grade approval process for |
| | 2017 and requested that the CEO bring the paper back to the Board with a draft |
| | communication strategy for informing schools of these requirements. |





Board Meeting Number 39 – 16 August 2016

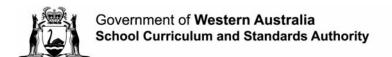
| Ref | Resolution |
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| 55/16 | The Board confirmed the minutes of the meeting held on 28 June 2016 as an accurate record |
| | of that meeting. |
| 56/16 | The Board noted the report International Education – Income and Expenses 2015–16. |
| 57/16 | The Board: |
| | noted the 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 30 June 2016 (final report for the financial year 2015–16); |
| | noted and discussed current concerns regarding implementation of the Workforce |
| | Renewal Policy, the proposed Agency Expenditure Review, and the Forward Years |
| | Financial Projections; and |
| | approved the 2015–16 financial statements and key performance indicators report |
| | prepared on the accrual basis incorporated in the draft 2015–16 Annual Report. |
| 58/16 | The Board noted the draft record of the School Systems and Sector Executive Forum meeting |
| | held on 19 July 2016. |
| 59/16 | The Board noted the draft record of the Primary Principals' Advisory Forum meeting held on |
| | 22 July 2016. |
| 60/16 | The Board noted the register of records (2014/16090 – item numbers 87 to 101) to which the |
| | School Curriculum and Standards Authority Common Seal have recently been affixed. |
| 61/16 | The Board noted the CEO's report. |
| 62/16 | The Board noted the status of the development of the Student Records Management System. |
| 63/16 | The Board endorsed the draft 2015–16 Annual Report in-principle with feedback to be |
| | provided by members by 23 August 2016. |
| 64/16 | The Board approved the modification of students' ATAR course reports to include the |
| | standardised combined score. |
| 65/16 | The Board noted the Chair's update on the proposed Early Entry Scheme being implemented |
| | by some universities in 2017. |
| 66/16 | The Board noted the NAPLAN 2016 Summary Information. |
| 67/16 | The Board noted correspondence to the Tertiary Institutions Service Centre regarding; |
| | ATAR release dates 2016/17; |
| | release of median ATAR performance for inclusion in the SCSA 'league tables'. |





Board Meeting Number 40 – 20 September 2016

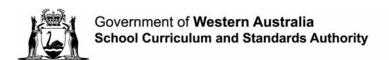
| Ref | Resolution |
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| 68/16 | The Board confirmed the minutes of the meeting held on 16 August 2016 as an accurate |
| | record of that meeting. |
| 69/16 | The Board noted the: |
| | • 2016–17 Financial Report (cash basis) for the period 1 July 2016 to 31 August 2016; |
| | Agency Expenditure Review update; and |
| | • 2016–17 State Budget Mid-year review requirements. |
| 70/16 | The Board noted the draft record of the Standards Committee meeting held on 30 August |
| | 2016. |
| 71/16 | The Board noted the draft minutes of the Curriculum and Assessment Committee meeting |
| | held on 6 September 2016. |
| 72/16 | The Board resolved that it does not support the introduction of online assessment of Year 3 |
| | NAPLAN writing. |
| 73/16 | The Board noted the draft record of the School Systems and Sector Executive Forum meeting |
| | held on 13 September 2016. |
| 74/16 | The Board noted the CEO's report. |
| 75/16 | The Board approved the removal of 'alternative instruments' from the available options to be |
| | examined as part of the ATAR Music course effective from and including 2018. |
| 77/16 | The Board noted the status of the development of the Student Records Management System. |
| 78/16 | The Board approved: |
| | (1) proposed changes to the Grade Approval Process for 2017; and |
| | (2) the Draft communication strategy on changes to the grade approval process for 2017. |
| 79/16 | The Board noted and endorsed the secretariat's planning for consensus moderation in 2017. |
| 80/16 | The Board approved the Pre-primary to Year 10 Interim Achievement Standards for Design |
| | and Technologies and Digital Technologies. |
| 81/16 | The Board noted the meeting dates for key committees and the following Board meeting |
| | dates for 2017: |
| | • Tuesday, 28 March 2017, 8:00 – 10:00 am |
| | • Tuesday, 16 May 2017, 8:00 – 10:00 am |
| | • Tuesday, 27 June 2017, 8:00 – 10:00 am |
| | • Tuesday, 15 August 2017, 8:00 – 10:00 am |
| | • Tuesday, 19 September 2017, 8:00 – 10:00 am |
| | • Tuesday, 31 October 2017, 8:00 – 10:00 am |
| | • Tuesday, 5 December 2017, 8:00 – 10:00 am. |





Board Meeting Number 41 – 1 November 2016

| Ref | Resolution |
|-------|--|
| 82/16 | The Board confirmed the minutes of the meeting held on 20 September 2016 as an accurate |
| | record of that meeting. |
| 83/16 | The Board noted the Chair's letter to the Australian Curriculum, Assessment and Reporting |
| | Authority Board Chair regarding the introduction of online assessment of Year 3 NAPLAN |
| | writing. |
| 84/16 | The Board noted the: |
| | • 2016–17 Financial Report (cash basis) for the period 1 July 2016 to 30 September 2016; |
| | and |
| | • update relating to the 2016–17 State Budget Mid-year review requirements. |
| 85/16 | The Board noted the Office of the Auditor General Report titled, 'Report to the Board for the |
| | year ended 30 June 2016'. |
| 86/16 | The Board noted the CEO's report. |
| 87/16 | The Board noted the Abilities Based Learning Education, Western Australia (ABLEWA) |
| | resources, including the ABLEWA curriculum, assessment tool and professional learning |
| | modules. |
| 88/16 | The Board noted the feedback provided on the 2016 externally set task process and |
| | expressed its support of the process as an important step in achieving a shared state-wide |
| | understanding of expected standards of achievement in Year 12 General and Foundation |
| | courses. |
| 89/16 | The Board noted the status of the development of the Student Records Management System. |
| 90/16 | The Board approved the recommendation to track enrolments in Year 12 ATAR Courses for |
| | another year before making any decisions regarding the future of these courses. |
| 91/16 | The Board: |
| | • considered MAHSA College's application to offer the School Curriculum and Standards |
| | Authority's AUSMAT program; and |
| | approved implementation of the AUSMAT at MAHSA College commencing in 2017. |
| 92/16 | The Board noted the Alternative Curriculum Recognition update. |
| 93/16 | The Board noted the briefing on the Completion of the September 2016 round of the Online |
| | Literacy and Numeracy Assessment. |
| 94/16 | That the Board endorsed the Chair's letter, out of session, to the Under Treasurer regarding |
| | the Agency Expenditure Review. |
| 95/16 | The Board noted the letter from Ms Lucy Toovey, Department of Education & Training, |
| | Victoria regarding Abilities Based Learning Education, Western Australia. |





Board Meeting Number 42 – 6 December 2016

| Ref | Resolution |
|--------|---|
| 96/16 | The Board confirmed the minutes of the meeting held on 1 November 2016 as an accurate |
| 30/10 | record of that meeting. |
| 97/16 | The Board noted the Online Literacy and Numeracy Assessment presentation. |
| 98/16 | The Board noted those General and Foundation courses with less than 100 enrolments in |
| • | 2016. |
| 99/16 | The Board: |
| - | • noted the 2016–17 Financial Report (cash basis) for the period 1 July 2016 to 31 |
| | October 2016; |
| | • noted the update relating to the 2016–17 State Budget Mid-year review requirements; |
| | noted the update relating to the Agency Expenditure Review (AER) process; and |
| | approved the provision of future savings from NAPLAN online as the Authority's |
| | response to the Agency Expenditure Review. |
| 100/16 | The Board noted the draft record of the School Systems and Sector Executive Forum |
| | meeting held on 8 November 2016. |
| 101/16 | The Board |
| | noted the draft record of the Audit and Risk Management Committee meeting held on |
| | 15 November 2016 and the updated Risk Register; and |
| | expressed its continuing concern with regards to the impact of reduced finances on the |
| | Authority's operations. |
| 102/16 | The Board: |
| | noted the draft minutes of the Standards Committee meeting held on 15 November |
| | 2016; and |
| | approved the proposed modifications to the presentation of VET Certificate II |
| | completion rates and OLNA results in the Year 12 student achievement 'league tables'. |
| 103/16 | The Board noted the draft minutes of the Curriculum and Assessment Committee meeting |
| | held on 22 November 2016. |
| 104/16 | The Board noted the register of records (2014/16090 – item numbers 102 to 113) to which |
| | the School Curriculum and Standards Authority Common Seal has recently been affixed. |
| 105/16 | The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held |
| 105/15 | on 24 November 2016. |
| 106/16 | The Board noted the CEO's report. |
| 107/16 | The Board approved, subject to minor and editorial corrections, the Western Australian |
| 100/16 | Certificate of Education (WACE) Manual 2017. |
| 108/16 | The Board approved: |
| | the re-appointment of Ms Gabrielle Doyle as a member of the School Curriculum and Standards Authority Curriculum and Assessment Committee for a three year term from |
| | Standards Authority Curriculum and Assessment Committee for a three-year term from 2 March 2017 to 1 March 2020; and |
| | |
| | the re-appointment of Mr Lindsay Hale as a member of the School Curriculum and Standards Authority Curriculum and Assessment Committee for a three-year term from |
| | April 8 2017 to April 7 2020. |
| | Αριπ ο 2017 το Αριπ 7 2020. |



Government of Western Australia School Curriculum and Standards Authority



SUMMARY OF BOARD RESOLUTIONS 2016

| 109/16 | The Board noted the processes being undertaken to introduce the WA Student Number to |
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| | primary schools in Western Australia. |
| 110/16 | The Board approved the Pre-primary to Year 10 Achievement Standards and minor |
| | amendments to the syllabuses for The Arts. |
| 111/16 | The Board endorsed the intention of the Authority to: |
| | establish an evidence base of student profiles and the context and conditions of |
| | delivery arrangements of higher level VET qualifications undertaken by WA |
| | secondary students; and |
| | collaborate with the VET regulators and the Department of Training and |
| | Workforce Development to assist the management of concerns around quality |
| | and student outcomes of Certificate IV or higher qualifications used towards |
| | meeting the WACE requirements. |
| 112/16 | The Board noted and approved in-principle the draft Online Literacy and Numeracy |
| | Assessment research paper prepared by Professor Jim Tognolini and Ms Carol Taylor. |
| 113/16 | The Board noted the response received from Professor Steven Schwartz, Chair of the |
| | Australian Curriculum, Assessment and Reporting Authority Board, on the NAPLAN |
| | assessment of Year 3 Writing. |
| 114/16 | The Board noted the Victoria Department of Education and Training's paper on |
| | International literature review of keyboarding as predominant mode of writing in |
| | early grade primary school. |
| 115/16 | The Board noted the briefing notes provided to the Minister for Education on the |
| | release of the 2015 Trends in International Mathematics and Science Studies (TIMSS). |